



Wilton Historical Society

VOLUNTEER SIGN-UP

Thank you for your interest in volunteering!

Please complete this form and return it to the front desk at the Wilton Historical Society,
224 Danbury Rd. Wilton, CT 06897 or email it to info@wiltonhistorical.org

Volunteer Information:

Name: _____

Address: _____

Phone Number: _____

E-mail: _____

Are you a member with the WHS?

YES

NO

Please circle one

Emergency Contacts: (please list TWO contacts)

Name: _____

Name: _____

Relationship: _____

Relationship: _____

Phone Number: _____

Phone Number: _____

Times Available:

Please indicate the times you are available to volunteer.

WHS hours are Tuesday-Saturday, 10am to 4pm.

Great Trains Holiday Show seasonal hours include Sunday, 12pm to 4pm.

Evening hours available for select events as needed.

Tuesday:(hours) _____

Wednesday:(hours) _____

Thursday:(hours) _____

Friday:(hours) _____

Saturday:(hours) _____

Sunday (seasonal hours): _____

Please Note: All information provided is confidential and will be used only in relation to your work.

VOLUNTEER OPPORTUNITIES & DESCRIPTIONS

Below are the current volunteer opportunities available at the Wilton Historical Society. Please check which opportunities you are interested in. Hours listed under each description are the typical time windows those opportunities are available, but *volunteers can give as much time as they are willing to.*

Docent _____

Must be 18 years or older. Position requires an up to one hour training session. Docents will need to be approved by the Society Director before being scheduled for public tours. Must be able to stand/walk for up to 45 minutes at a time.

Usual hours - Saturdays 1-3, Wednesdays 11-1

Docents will lead a variety of guided tours for the public through the Society's historic buildings and exhibitions while answering audience questions and providing unique insight into aspects of Wilton history.

Program Facilitation Volunteer _____

Usual hours - Saturdays 10-1

Program Facilitation Volunteers work with the Museum Educator to assist in running many of the Society's educational programs, including Weekend Workshops and summer camps for children aged 6-10 and scholarly lectures from historians and authors, as well as signature events like the Great Wilton Pumpkin Fest.

Program Preparation Volunteer _____

Usual hours - Wednesdays, Thursdays 2-4

Program Preparation Volunteers work with the Museum Educator to organize and set up for the Society's children, adult, and family programming. Volunteers will prepare craft materials, set up spaces for lectures and programs, and provide their own creative ideas for successful program implementation.

Document Transcription _____

Usual hours - flexible, remote work possible

The Wilton Historical Society holds thousands of archival documents in its archives and museum collections. Transcription volunteers will be tasked with creating digital transcriptions of these handwritten historical materials for easier cataloging and searchability in the Society's records. Volunteers in this position will be expected to read 18th and 19th century cursive handwriting.

Train Show Operators (Seasonal) _____

Must be 12 years or older. Children under 18 must be accompanied by an adult parent or guardian while operating the trains. Position requires an up to one hour training session.

Usual hours - Saturdays, Sundays

The Society is looking for volunteers that have previous experience working with model trains or who are willing to learn how to operate and work with model trains

during the Society's annual Great Trains Holiday Show. Volunteers would work with Society staff as well as senior train show engineers to operate trains during show hours, monitor layouts for maintenance issues, and interact with the public to answer questions and ensure a positive visitor experience. This position is seasonal between the end of November and mid January.

Train Show Builders & Engineers (Seasonal)_____

Flexible Hours

The Society is looking for volunteers that have previous experience building or creating model train layouts to assist with the preparation of the Society's annual Great Trains Holiday Show. Volunteers would work with Society staff as well as senior train show engineers to assemble and build layouts using the Society's collection of model train materials. Build takes place starting in early October through late November.

High School Spring/ High School & College Summer Collections & Research Internship_____

Must be 16 years or older.

Flexible Hours

The Wilton Historical Society offers high school and college students the opportunity to learn basics of museum collections management, historical interpretation, and research to fulfill spring or summer internship requirements. Students in the internship program will work with Society staff to select a research topic and participate in museum work related to that topic, including artifact documentation and cataloging, research methods, and scholarly and public history writing. Exhibit installation and/or educational program development opportunities possible.

Do you have special skills or experiences that would be relevant to volunteer opportunities at the Wilton Historical Society not listed here? For example, previous museum or public history experience, graphic design, photography, retail/gift shop management, etc. Please elaborate below and the Society will contact you about potential special opportunities:
